

## How to Rent

Call Executive Director David Asbell at (805) 966-4946 ext. 601 for availability, rental estimates and all other rental information.

### Lobero Theatre Foundation Rate Schedule

01/01/07

#### Theatre Rental

##### Commercial:

Mon. - Thurs.

one performance \$1,250.00

two performance \$1,875.00

Fri. - Sun.

one performance \$1,350.00

two performance \$2,025.00

##### Non-Profit:

Mon. - Thurs.

one performance \$1,150.00

two performance \$1,725.00

Fri. – Sun.

one performance \$1,250.00

two performance \$1,875.00

##### Lectures/Films: (not to exceed 4 hours)

Mon. - Thurs. ticketed event \$800.00

Fri. - Sun. ticketed event \$900.00

Mon. – Thurs. non-ticketed event \$950.00

Fri. – Sun. non-ticketed event \$1,050.00

##### Non-Performance: (rehearsals, set-up, etc.)

Mon. - Thurs. \$650.00

Fri. - Sun. \$750.00

##### Hourly Rate:

- 2-4 hours at \$200.00 per hour - 2 hour minimum, subject to booking no more than 30 days in advance, for auditions, photo sessions, master classes, and workshops or demonstrations not open to the public with only the Technical Director as required staff.
- Over four hours will be billed as full day rental.
- The rental rates are based on the following definition of a rental day: A rental day is from 8:00 a.m. until 12 midnight. Any additional hours used between 12 midnight and 8:00 a.m. will be charged at an additional rate of \$35.00 per hour for the rental of the theatre only. Overtime rates for personnel etc. are listed on the Rate Schedule.

- The above rates are for the rental of the Theatre, advance services of the Technical Director, House Manager, ushers only. They DO NOT include charges for additional Theatre personnel, sound and lighting equipment, or other charges as listed on the Rate Schedule.

**Please Note: All fees are subject to change with 30 days notice.**

### Rehearsal Hall Rental (Approximately 30' x 15')

Use of the Rehearsal Hall comes with rental of the Theatre. Additionally, the Rehearsal Hall is available for rehearsal space and classes. Rates include room set up only. Arrangements can be made for long term rental at a discount rate subject to availability.

- Basic Rental: .....\$30.00 per hour
- Monitor: .....\$26.00 per hour

### Courtyard Rental

When renting the Theatre, the Courtyard may be rented for an associated reception or party at the rate of \$250.00 per day. Additionally, the Courtyard may be rented for weddings, receptions and other events at a rate of \$400.00 per day. Further, the service of our Hospitality Coordinator is required for all Courtyard events at a rate of \$26.00 per hour. (Courtyard standing room capacity is approximately 240)

A Certificate of Liability Insurance is required for courtyard events showing the amount of coverage carried, term, and stipulation that the Foundation is included as an additional insured. Minimum coverage required by the Lobero Theatre is \$1,000,000 combined single limit bodily injury and property damage coverage. Further, if alcohol is to be served during the event, the Lobero requires General Liability Coverage with Host Liquor Liability coverage of \$1,000,000 per occurrence.

### Deposit Information

A non-refundable deposit will be required to confirm a reservation. Standard arrangements are:

- Upon contract signature 50% of total estimated rental
- Second installment 30 days in advance 50% of total estimated rental

If tickets are not to be sold for the scheduled event, a deposit payment of all estimated costs in advance is required. If a scheduled date is cancelled, refund of deposit will not be made.

### Insurance

A Certificate of Liability Insurance is required showing the amount of coverage carried, term, and stipulation that the Foundation is included as an additional insured. Minimum coverage required by the Lobero Theatre is \$1,000,000 combined single limit bodily injury and property damage coverage.

### Personnel

	<u>7/1/06</u>	<u>7/1/07</u>	<u>7/1/08</u>
Technical Director:			
• Basic hourly rate (minimum call 4 hours)	25.53	26.30	27.08

• Overtime, meal penalty, video rate	38.96	39.45	40.62
• Performance rate	102.12	105.20	108.32

Department Heads:

• Basic hourly rate (minimum call 4 hours)	20.76	21.38	22.02
• Overtime, meal penalty, video rate	31.14	32.07	33.03
• Performance rate	83.04	85.52	88.08

Additional Technicians: (minimum call 4 hours)

• Basic hourly rate	19.23	19.81	20.40
• Overtime, meal penalty, video rate	28.85	29.72	30.60
• Performance rate	76.92	79.24	81.60

Projectionist: (minimum call 4 hours)

• Basic hourly rate	22.91	23.60	24.31
• Overtime, meal penalty, video rate	34.37	35.40	36.47
• Performance rate	91.64	94.40	97.24

**Taxes:**

- Payroll tax, Worker's Comp. Insurance, and other fringe benefits = gross wages x 30%

**Pension:**

- Pension benefit = gross wages x 2%

\*\*NOTE: Current stage hand collective bargaining agreement expires June 30, 2011. New rates may apply beginning July 1, 2011. Agreement made available upon request to the Executive Director.\*\*

**Work Rules:**

As a renter of the Lobero Theatre, you are party to the contract between the Lobero Theatre Foundation and Local 442 of the stage hands union (IATSE). It is the Lobero Theatre Technical Director's responsibility to implement that contract as it applies to your production. Some of its conditions and explanations of how they apply to you are explained below.

**COVERAGE**

The contract applies to all employees (paid or unpaid) working anywhere on the theatre property who are engaged in any form of stagecraft, e.g.: lighting, rigging, sound, carpentry, painting, projections, flies, wardrobe, and truck loading and unloading. The contract does not cover stage managers, designers or their assistants so long as they are not engaged in any covered activities.

**HOURLY PAY**

1. Stagehands are paid hourly for all hours worked from the moment the building is made available to you until it is closed when you leave.
2. Stagehands are paid time and a half for all hours worked under the following conditions: after 8 hours in one day, after 40 hours in one week, between midnight and 8am, after 5 hours without a 1 hour meal break, during the setup for recording or actual recording (audio, video or film) of any activity.

3. Stagehands are paid double time for working on any of the following 8 recognized holidays: New Years Eve after 5pm, New Years Day, Easter Sunday, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve after 5pm, and Christmas Day.

4. Stagehands are paid slightly extra for rigging and construction work.

### **STAFFING**

1. With a few very specific exceptions, the contract requires a minimum of 2 union stagehands for all onstage events.

2. The contract requires a minimum work call of four hours, i.e. any work call of less than four hours will be billed as a full four hours. Any continuation call after more than a two hour break is considered a new minimum four hour work call.

3. All performances (more than 25 people in the audience) are billed at a flat rate equal to 4 hours pay.

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### **Additional Equipment for Rent**

**\*CALL TECHNICAL DIRECTOR FOR COMPLETE LIST AND DESCRIPTIONS\***

#### **LIGHTING SYSTEM RENTAL OPTIONS**

##### **Option 1.**

Area or wash style lighting with “lights up” and “lights down” cues only - \$100.00/day

##### **Option 2.**

Area or wash style lighting which requires several different lighting looks - \$250.00/day

##### **Option 3.**

Renter supplied light plot which requires substantial changes to the house rep lighting plot - \$500.00/week or any portion of a week.

#### **SOUND SYSTEM RENTAL OPTIONS**

##### **Option 1.**

Full use of basic sound system in its standard configuration - \$100.00/day

##### **Option 2.**

Full use of basic sound system with sound mix desk moved into the auditorium - \$250.00/day

##### **Option 3.**

Full use of basic sound system with sound mix desk moved into the auditorium and/or use of onstage monitor system - \$500.00/week or any portion of a week.

#### **Miscellaneous:**

##### **Dressing (Included in rental of theatre)**

- 5 sets of black legs, 5 black borders
- 1 red main drape, 1 red border
- 1 mid-stage black drape & 1 upstage black drape

- 1 gray CYC
- 1 white scrim
- 1 black scrim

**Stage Dimensions**

- Proscenium width 37'
- Proscenium height 21'9"
- Proscenium line to back wall 35'-03"
- Plaster line to edge of apron 5'-10"
- Stage floor to grid 63'
- SR wall to SL wall 73'
- Stage to fly floor 20'
- Seating capacity 680  
(see accessibility policies)

**Other**

- Follow Spots.....\$100/day
- Dance Floor.....\$150/week or portion of a week
- 1 Steinway Grand Piano .....\$300 first day  
.....\$150/each additional day
- 1 Steinway Spinnet Piano .....\$100/day - \$300/week
- Piano Tuning (Pianos must be tuned by Lobero tuner only) .....Market rate

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